

Appendix 11 - Adult Supervision of Children's Tennis Activities

Togher Community Tennis Club

As part of its obligation in regard to the protection of children, Togher Community Tennis Club sets out in this document details of adequate adult supervision which it provides for participating children and young people.

The Organisation will ensure that all children's activities organized by the Organisation will be adequately supervised by adults. Good practice dictates that more than one adult is present to supervise these activities. This will help to ensure the safety of the children as well as protect adults. In this regard the Organisation will be guided by the recommendations contained in Chapter 4 of the Code. As a minimum all organized activities will be supervised by two adults and where possible one male and one female.

Adult supervisors will ensure that they are not left alone with young participants. If an adult needs to talk separately to a child this will be done in an open environment, in view of others.

Leaders and adult supervisors will not be left alone with young people at the end of any activity. Start and finish times for coaching, training and/or other activities will be clearly stated. Parents are requested to collect their children as punctually as possible. If late collections occur leaders/supervisors will remain in pairs until all participants have left. It is the responsibility of parents/guardians to make arrangements for the timely collection of young people in their charge. Consistent late collection may require alternative arrangements to be put in place.

If a parent is unavoidably delayed they will contact the Organisation. In the event that no contact is made with the Organisation/Committee the supervisor will attempt to contact the parent using the contact number(s) provided by them on the completed Consent Form. If there is no answer they will ask the child if there is another family member whom they can contact. If no contact can still be made the supervisor plus another adult will wait with the child at the venue until the child has been collected by a parent or other adult nominated by the parent.

Children attending for coaching will let one of the adult supervisors know when they have arrived at the venue – it is the responsibility of parents to ensure that children do this. When they are finished their coaching session and are leaving with the adult nominated to collect them they (or the adult) will inform the supervisor that they are leaving. Under no circumstances will a child leave the Organisation premises without informing the adult supervisor.

If a child suffers an injury or accident the parents/guardians will be informed and an Accident Report Form will be completed.

Attendance records and records of any incidents or accidents that occur will be kept by the Organisation.

Supervision of changing rooms if necessary (where children are very young or need special assistance), will only be in pairs of the appropriate gender.

The Organisation welcomes parents who wish to stay and observe sessions

Parents will note that adequate adult supervision as described above is provided only at the following times:-

- During your child’s allocated coaching period as part of the Coaching Programme.
- During any of the internal junior activities organized and run by the Organisation.
- During any of the closed Organisation tournaments run by the Organisation.

The details of the times of the above-listed activities are available from the coach or any member of the Committee. If you have any difficulty getting this information please contact the Administrator of the Organisation (details on the Organisation web-site or on the Notice Board where available).

We wish to make it clear that while there may be adults present in the Organisation premises at other times the Organisation does not regard their presence as the provision of adequate adult supervision and it is not responsible for the safety and protection of your child outside of the specific activities listed above.

While the Organisation takes every reasonable measure to ensure the safety and protection of all participating children and young people while they are on the premises such measures do not extend to the provision of adequate adult supervision other than for the activities listed above. In that regard it is the responsibility of each parent/guardian to ensure that their child is adequately supervised at all other times that they are on the Organisation premises

The parents of all children and young people taking part in any of the activities organized by the Parks Tennis will be required to complete and sign the registration form. Alternatively for those registering on line, Parents/Guardians automatically consent to their child participating in the Parks Tennis programmes and agree to abide by the Codes of Conduct for Parents and Children.

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